

SCOPE OF WORKS			
SITE ADDRESS			
JOB NO.		DATE	
CONTRACTOR COMPLETING			
PERSON COMPLETING		SIGNATURE	
<p>If you have identified any of the listed or other potential hazards on the site, you will need to enter a suitable control below to show how you have controlled the hazard(s). If any further hazards are introduced, record them and update the table at the bottom on this page. If you identify any high risk construction work, you require a Safe Work Method Statement.</p>			
#	Items to consider when conducting a risk assessment		
1	Have all of your employees completed the Brighton (MJH Group) induction, hold required licences/ qualifications (including construction card) and reviewed the WHSE plan (see QR code on site sign)?		
2	Have all employees read, understood, and signed the SWMS and is it accessible on site?		
3	Do you have the correct type of first aid kit, and is it stocked and accessible for use?		
4	Hazardous substance register on site & all relevant persons trained in substances safely?		
5	Is all electrical equipment tested and tagged?		
6	Can parking arrangements at the site cause incidents and injuries to any persons?		
7	Are there any slips, trips and falls impacting on the safe access and egress?		
8	Are there any other trades or activities that may impact on my work safety?		
9	Have I communicated with other trades/workers in this area?		
10	Are there any amenities for the site? Can the use of amenities affect workers' health due to poor maintenance?		
11	Is there a risk of injury due to fall zones and penetrations not being protected? (eg stair voids, roof areas, balconies)		
12	Can something fall on me or can I cause something to fall onto someone else?		
13	Is there a risk of workers or pedestrians being hit by moving plant and/or motor vehicles?		
14	Is there a risk of injury due to impaling hazards not being appropriately protected in the work area? (eg star pickets, reo bars, stacked pallet stack)		
15	Is there a risk of injury due to open trenches or excavations?		
16	Is there a risk of workers coming in contact with the overhead or underground services?		
17	Are the correct manual handling techniques being used?		
18	Have all safety systems (e.g. scaffolding and guard railing) been inspected and are they safe to use?		

